

By: Director of Law and Governance

To: Selection and Member Services Committee – 4 July 2008

Subject: DRAFT PROTOCOL FOR CONSIDERATION OF LATE NOMINATIONS FOR LEA-APPOINTED GOVERNORS BY THE GOVERNOR APPOINTMENTS PANEL

Classification: Unrestricted

Summary: To consider a draft protocol for consideration of late nominations for LEA-appointed Governors.

FOR DECISION

INTRODUCTION

1. Nominations for LEA appointments to School Governing Bodies are received and processed by the Governor Support Team. Those nominations which are received three weeks before the Governor Appointments Panel meets are included in the agenda papers for the next Panel meeting. Nominations which are received after the deadline are normally held back until the subsequent Panel meeting.
2. The purpose of a deadline is to enable due process to be followed. It regulates the appointment-making process by providing transparency of decision-making and enabling the public to have clear advance notice of who is going to be considered for appointment. For this reason, nominations received after the deadline has passed should only be considered in exceptional circumstances.

EXCEPTIONAL CIRCUMSTANCES

3. There are currently no formal guidelines which set out the kind of circumstances when late nominations can be considered. Such guidelines are important for the very reasons of transparency and accountability that underline the need for a deadline.
4. The suggested protocol set out below attempts to strike the correct balance between adherence to the set deadlines and filling vacancies speedily.
5. This draft protocol was considered by the Governor Appointments Panel on 25 April 2008 and is recommended to the Committee for approval.

DRAFT PROTOCOL

The following protocol for consideration of late nominations was adopted by the Selection and Member Services Committee on (Insert date).

The only nominations which can ordinarily be included in the agenda papers for a meeting of the Governor Appointments Panel are those which have been received by the School Governance Unit at Bishop's Terrace, Maidstone by the set deadline of 5pm, three weeks before the Panel meets.

In exceptional circumstances, the Governor Appointments Panel is entitled to agree to consider any nomination received by the School Governance Unit after the deadline, provided that no other nomination for the same position has already been notified in the agenda papers.

The Panel will continue to consider all cases on their merits, and this might involve a candidate not being appointed if it is considered inappropriate to do so.

RECOMMENDATION

6. The Committee is recommended to approve the draft protocol for the adoption by the Governor Appointments Panel.

Andrew Tait
Democratic Services Officer
Tel: 01622 694342

Background Documents
None.